

**Notes of the Port Welfare Committee Meeting
held on 28 September 1999 at 2:30 p.m.
in Conference Room A, Marine Department HQs
24th Floor, Harbour Building, 38 Pier Road, Central, Hong Kong**

Present

Mr. George CHAO	Chairman	Hong Kong Shipowners' Association
Mr. WONG Woon-yin	Member	Hong Kong General Chamber of Commerce
Miss Bertha CHENG	Member	Labour Department (ex-officio)
Dr. P. L. MA	Member	Department of Health (ex-officio)
Mr. K. L. LEE	Member	Marine Department (ex-officio)
Mrs. Sophia WONG	Secretary	Marine Department (ex-officio)

In attendance

Capt. YU Yun-chi	Merchant Navy Officers' Guild
Mr. Victor CHAN	Marine Department

Absent with apologies

Mr. Bill CHANG	Member	Hong Kong General Chamber of Commerce
Capt. TSAI Chuck-kin	Member	Merchant Navy Officers' Guild
Mr. TING Kam-yuen	Member	Hong Kong Seamen's Union

The Chairman welcomed all present and introduced :

- (a) Miss Bertha CHENG, representing the Commissioner for Labour vice Mrs. SIU HO Kar-yuk;
- (b) Mr. K. L. LEE, representing the Director of Marine vice Mr. M. J. Wareham; and
- (c) Capt. YU Yun-chi, attending the meeting on behalf of Capt. TSAI Chuck-kin of Merchant Navy Officers' Guild.

II. Confirmation of the minutes of the last meeting

2. The minutes of the last meeting held on 21 April 1999 were confirmed through circulation in May 1999.

III. Matters Arising

Functions of the Committee

3. The Chairman indicated that a list of the donors in 1998-99 and a list of potential donors for 1999-2000 had been consolidated by the Secretary, both of which were circulated to members together with the agenda of the meeting. Within a few weeks, letters appealing for donations this year would be sent out. He invited members to advise the Secretary of any necessary amendments and additional potential donors to the lists.

4. Mr. WONG Woon-yin provided the Secretary with a contact list to be incorporated into the list of potential donors. In addition, the Chairman advised that the lists should be regularly updated to reflect the actual personnel of the organisations.

IV. Accounts for the year ended 31 March 1999

5. The Secretary briefed members on the financial position of the Committee for 1998-99 as provided by the Price Waterhouse :

CURRENT ASSETS	\$
Accounts receivable	223
Cash at bank	<u>258,816</u>
	259,039
Less : CURRENT LIABILITIES	<u>94,950</u>
Representing : GENERAL RESERVE	164,089

The meeting noted and approved the Committee's accounts for the year ended 31.3.99.

V. Draft Annual Report for 1998-99

6. The Chairman invited comments from members on the draft Annual Report for 1998-99, a copy of which was sent to members together with the agenda. With members' agreement, the Secretary would arrange printing of the finalised report which would be distributed together with the appeal letters to the potential donors of the Committee in a few week's time.

VI. Date of Next Meeting

7. The next meeting will be held in March 2000. Members would be advised separately.