

**Notes of the Port Welfare Committee Meeting
held on 25 July 1997 at 10:00 a.m.
in Conference Room A, Marine Department HQs
24th Floor, Harbour Building, 38 Pier Road, Hong Kong**

Present

Mr. George CHAO	Chairman	Hong Kong Shipowners' Association
Mr. C.K. TSAI	Member	Merchant Navy Officers' Guild
Mr. Bill CHANG	Member	Hong Kong General Chamber of Commerce
Mr. WONG Woon-yin	Member	Hong Kong General Chamber of Commerce
Mrs. SIU HO Kar-yuk	Member	Labour Department (ex-officio)
Dr. P.L. MA	Member	Department of Health (ex-officio)
Mr. M.J. Wareham	Member)	
Mrs. Sophia WONG	Secretary)	Marine Department (ex-officio)

In attendance

Mr. C C TUNG	Hong Kong Shipowners' Association
Mr. Victor CHAN	Marine Department

The Secretary welcomed all present and introduced :-

- (a) Mr. CHAO Sze-kwong, representing the Hong Kong Shipowners' Association vice Mr. C. C. TUNG;
- (b) Mr. WONG Woon-yin, representing the Hong Kong General Chamber of Commerce vice Mr. Kenneth Clark;
- (c) Mrs. SIU HO Kar-yuk, representing the Commissioner for Labour vice Mrs. Jenny CHAN; and
- (d) the attendance of Mr. C. C. TUNG who had just resigned from the Committee.

2. On behalf of the Committee, the Secretary thanked Mr. TUNG for his contributions to the Committee since March 1992, in particular as Chairman of the Committee from March 1993 to April 1997. Members were then invited to nominate and elect among themselves the new Chairman for the Committee.

I. Election of Committee Chairman

3. Mr. C. C. TUNG said that he would like to recommend Mr. George CHAO to succeed him as the Chairman of the Committee and his proposal was seconded by Mr. Bill CHANG. With unanimous consent from members, Mr. George CHAO was elected as Chairman of the Committee. Mr. George CHAO thanked members for their support and undertook to contribute his best to serve the Committee. He went on to chair the meeting.

II. Confirmation of the minutes of the last meeting

4. The minutes of the last meeting held on 12 March 1997 were confirmed without amendment through circulation in May 1997.

III. Matters arising

5. The Secretary reported that, in response to the Committee's appeals for donation, a total of \$117,570 had been received from 62 donors in 1996/97 and that a subsidy of \$77,000 was approved by members at the last meeting to the following organisations :

The Sailor's Home and Missions to Seamen & Apostleship of the Sea	\$70,000
Danish Seamen's Church	<u>7,000</u>
Total :	\$77,000

The Secretary supplemented that appeal letters for donation this year would be sent out as soon as the Annual Report for 1996/97 was ready for distribution.

IV. Accounts for the year ended 31 March 1997

6. The Secretary reported that the financial position of the Committee for 1996/97, as provided by Messrs. Lowe Bingham & Matthews, was as follows :-

	\$	\$
Balance of General Reserve Account as at 1.4.1996	105,077	
Add : Donations received in 1996/97	117,570	
Interest received	<u>6,436</u>	229,083
Less : Grants to -		
The Sailors' Home and Missions to Seamen	70,000	
The Danish Seamen's Church	7,000	
Accountancy fee for 1996/97	9,900	
Audit fee for 1996/97	5,600	
General expenses	<u>6,664</u>	<u>99,164</u>
Balance of General Reserve Account as at 31.3.1997		<u>129,919</u>

Balance Sheet as at 31.3.1997

Current Assets -		
Savings Account	3,637	
Current Account	1,469	
Bank Deposit	191,588	
Accounts Receivable	525	
Donations Receivable	<u>16,000</u>	213,219
Less : Accounts payable and accruals		<u>83,300</u>
Balance		<u>129,919</u>

7. The meeting noted and approved the Committee's accounts for the year ended 31 March 1997. The statement of accounts would be published in the Annual Report of the Committee for 1996/97. In addition, members endorsed the payment of audit fee for 1996/97 at an amount of \$5,680.00.

8. Mr. C. C. TUNG noted that the Committee's Accountants, Messrs. Lowe Bingham & Matthews, had also used another name i.e. Price Waterhouse in their business activities. Members suggested to clarify with the Accountants and asked them to revise the name accordingly in future correspondence with the Committee.

9. Referring to the functions of the Committee, members enquired whether the existing appeal network of the Committee could be further expanded. The Chairman also invited members to offer suggestions on other organisations to whom the Committee could justifiably provide assistance. Mr. C. C. TUNG suggested to obtain

updated membership lists of the Hong Kong Shipowners' Association and Hong Kong Liner Shipping Association and include them into the list of potential donors.

V. Draft Annual Report for 1996/97

10. The Secretary said that a copy of the draft Annual Report for 1996/97 had been sent to members for comments together with the agenda. After discussion, the draft report, with some slight amendments suggested at the meeting, was agreed and the finalised report would be arranged for printing.

VI. Date of Next Meeting

11. The next meeting would be held in early 1998. Members would be advised separately.