

PORT WELFARE COMMITTEE

**Minutes of the Port Welfare Committee Meeting
held on 27 September 2016 at 3:00 p.m. in Conference Room A,
24th Floor, Harbour Building, 38 Pier Road, Central, Hong Kong**

Present

Mr Timothy Scott Huxley	Chairman	Hong Kong Shipowners Association
Mr Michael Marques	Member	Merchant Navy Officers' Guild-Hong Kong
Captain Umesh Lulla	Member	Hong Kong General Chamber of Commerce
Ms Emma Chiu	Member	Hong Kong Seamen's Union
Dr Allen Chan <i>(on behalf of Dr. Raymond Ho)</i>	Member	Department of Health (ex-officio)
Ms Esther Chan	Member	Labour Department (ex-officio)
Dr Stephen Li	Member	Marine Department (ex-officio)
Mr Jack MF Chan	Secretary	Marine Department (ex-officio)

In attendance

Mr C C Choi	Marine Department
Ms Shirley Chow	Marine Department

Absent with apologies

Mr Fared Ahamad Khan	Member	Hong Kong General Chamber of Commerce
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The Chairman welcomed all to the meeting and introduced the following members –

- (a) Dr Allen Chan who attended the meeting on behalf of Dr Raymond Ho of the Department of Health;
- (b) Mr C C Choi who would replace Dr Stephen Li as representative of the Marine Department (MD); and
- (c) Ms Shirley Chow of MD who was in attendance at the meeting.

2. The meeting noted that Dr Stephen Li would retire from the civil service in early October 2016. On behalf of the Committee, the Chairman thanked Dr Li for his contribution to the work of the Committee in the past years and wished him a long and healthy retirement.

AGENDA ITEMS

I. Confirmation of the Minutes of the Last Meeting held on 23 March 2016

3. The minutes of the last meeting were confirmed without amendment.

II. Matters Arising from the Minutes of the Last Meeting held on 23 March 2016

Redevelopment of the Mariners' Club

4. It was noted that the proposal for the redevelopment of Mariners' Club at Tsim Sha Tsui had been cleared by the Executive Council and would be followed up by the Sailors' Home and Missions to Seamen.

III. Discussion Items

(a) Accounts for the year ended 31 March 2016 (Appendix B)

5. The following financial position of the committee for the year ended 31 March 2016 as set out on page 2 of the financial statement which had been circulated to members before the meeting -

	HK\$
Income	338,900
Expenditure	385,240
Deficit	(46,339)
Surplus at the beginning of the year	75,372
Surplus at the end of the year	<u>29,033</u>

Members unanimously endorsed the Committee's account for 2015-16.

(b) **Recommended Donors List and Recommended Potential Donors List for 2016-17 (Appendices C & D)**

6. The Chairman requested members to look into the Recommended Donors List (Appendix C) and the Recommended Potential Donors List (Appendix D) consolidated by the Secretary, both of which had been circulated to members together with the agenda of the meeting.

7. Members were invited to propose amendments or additional entries to the two lists. As appeal letters for donations in 2016-17 would be issued in November/December 2016, members' comments, if any, should reach the Secretary by mid-October 2016.

[Post-meeting Notes : The Secretary has received no proposed amendments or additional entries to the Donors Lists after the meeting.]

(c) **Draft Annual Report for 2015-16 (Appendix E)**

8. The Chairman said that a copy of the draft Annual Report for 2015-16 had been sent to members before the meeting. The Annual Report would be sent to the potential donors to appeal for their donations which would mainly be used for supporting the two voluntary agencies, namely the Missions and the Danish Seamen's Church, Hong Kong. Members were invited to let the Secretary have their comments, if any, on the draft report by mid-October 2016.

[Post-meeting Notes : The Secretary has received no proposed comments after the meeting.]

(d) **Savings account of the Committee**

9. The Chairman informed the meeting that a monthly service charge would be imposed by the HSBC on business savings account and current account if the deposit balance in any account was less than \$25,000. The Committee had a total sum of \$29,033 in these two accounts currently.

After discussion, the meeting agreed to close the savings account of the Committee with the HSBC to avoid the payment of the monthly service charges. The residual sum of about HK\$2,000 of the savings account would be transferred to the current account of the Committee upon completion of formalities with HSBC.

IV. Any Other Business

Zika Virus Infection

10. Dr Allen Chan of DH reported that there had been over 70 countries/areas reported cases of Zika Virus transmission. He stressed the need to remind seafarers to pay extra care when going to the affected areas and to practice safer sex as Zika Virus could also be transmitted by sexual contact. The factsheet on Zika virus infection were distributed to Members for information at the meeting. Copies of the factsheets would also be made available at the Mariner's Club for distribution to seafarers.

V. Date of Next Meeting

11. The next meeting of the Committee would possibly be held in March 2017. The Secretary would inform members of the details in due course.

12. There being no other business, the meeting adjourned at 3:25 p.m.

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(Mr Timothy Scott Huxley)

Chairman

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(Mr Jack MF Chan)

Secretary

2 December 2016