

PORT WELFARE COMMITTEE

Minutes of the Port Welfare Committee Meeting Held on 27 September 2013 at 3:00 p.m. in Conference Room A, 24th Floor, Harbour Building, 38 Pier Road, Central, Hong Kong

Present

Mr. Timothy Scott Huxley	Chairman	Hong Kong Shipowners Association
Captain Savio Fernandes <i>(on behalf of Captain Umesh Lulla)</i>	Member	Hong Kong General Chamber of Commerce
Captain Tam Shing-chieh <i>(on behalf of Captain Tang Wai-tong)</i>	Member	Merchant Navy Officers' Guild-Hong Kong
Ms. Esther Chan	Member	Labour Department (ex-officio)
Dr. Manny Lam <i>(on behalf of Dr. Edwin Tsui)</i>	Member	Department of Health (ex-officio)
Mr. Wong Sai-fat	Member	Marine Department (ex-officio)
Mr. Jack MF Chan	Secretary	Marine Department (ex-officio)

In attendance

Ms. Selena Bin	Marine Department
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Absent with apologies

Mr. Simon Buhelt Frank	Member	Hong Kong General Chamber of Commerce
Mr. Yang Kaiqiang	Member	Hong Kong Seamen's Union

The Chairman welcomed all to the meeting and introduced the following persons –

- (a) Captain Savio Fernandes who attended the meeting on behalf of Captain Umesh Lulla as representative of the Hong Kong General Chamber of Commerce;
- (b) Captain Tam Shing-chieh who attended the meeting on behalf of Captain Tang Wai-tong as representative of the Merchant Navy Officers' Guild - Hong Kong;
- (c) Ms Esther Chan who had replaced Ms Christine But as representative of the Labour Department;
- (d) Dr. Manny Lam who attended the meeting on behalf of Dr. Edwin Tsui as representative of the Department of Health; and
- (e) Mr. Jack MF Chan who had replaced Miss Shirley Leung as the Secretary of the Port Welfare Committee (the Committee).

AGENDA ITEMS

I. Confirmation of the Minutes of the Last Meeting held on 21 March 2013

- 2. The minutes of the last meeting were confirmed without amendment.

II. Matters Arising from the Minutes of the Last Meeting Held on 21 March 2013

(a) Redevelopment of the Mariners' Club

- 3. The Chairman said that the redevelopment project was under progress. It was expected that some positive news might be available by the end of the year.

(b) Events to be Organized

- 4. The Chairman informed members that in celebration of its 60th anniversary, Wah Kwong had organized a photo exhibition featuring "Tale of Two Ventures: Wah Kwong at 60" and a cocktail reception in the Maritime Museum. Members of the Committee had been invited to the cocktail

reception held on 17 September 2013. The function had raised the awareness of shipping industry and seafarers among the community. He added that The Sailors' Home and Missions to Seamen would organise a fund-raising Gala Dinner on 13 November 2013 with the aims to both raising the profile of seafarers and the continued importance of the maritime industry to Hong Kong.

5. Regarding the proposal of placing a permanent donation box in the museum to raise fund for the Committee, the Chairman said that the Marine Department had advised that if a government department was to manage non-government funds, considerable administrative measures and manpower resources had to be involved. In addition, if charitable fund-raising event including the setting up of a donation box was to be organised in public places, a permit had to be obtained from the Social Welfare Department. Taking into consideration the onerous responsibility and the cost-effectiveness, the Committee agreed that the proposal would not be pursued.

(c) Accounts for the Year Ended 31 March 2013 (Appendix B)

6. The meeting noted the following financial position of the Committee for the year ended 31 March 2013 as set out on page 2 of the financial statement which had been circulated to members before the meeting -

	HK\$
Income	374,202
Expenditure	385,015
Surplus	(10,813)
Surplus at the beginning of the year	194,615
Surplus at the end of the year	183,802

Members endorsed the Committee's account unanimously.

7. The Chairman informed members that the Marine Department's Treasury Accountant/Internal Audit had served as the Honorary Auditor for the Committee. On behalf of the Committee, the Chairman expressed appreciation of the Treasury Accountant/Internal Audit's professional assistance given to the Committee.

(d) Potential Donors for 2013-14 (Appendices C & D)

8. The Chairman requested members to take a close look at the Recommended Donors' List (Appendix C) and the Potential Donors' List (Appendix D) consolidated by the Secretary, both of which had been circulated to members together with the agenda for the meeting earlier. The

Recommended Donors' List at Appendix B included 41 donors/companies which had made donations to the Committee in 2012-13. The Potential Donors' List (Appendix D) included other 214 potential donors to whom the Committee would appeal for support this year.

9. The Chairman said that to achieve better result, the donors lists should be kept up-to-date as practicable as possible. He invited members to propose amendments or additional entries to the Donors' Lists. As the appeal letters for donations in 2013-2014 would be issued within November 2013, members' comments, if any, should reach the Secretary by mid-October.

(e) **Draft Annual Report for 2012-2013 (Appendix E)**

10. The Chairman said that a copy of the draft Annual Report for 2012-2013 had been sent to members before the meeting. No proposed amendments had been received. The Annual Report would be sent to the potential donors to appeal for their donations which would mainly be used for supporting the two voluntary agencies, namely The Sailors' Home and Missions to Seamen and the Danish Seamen's Church, Hong Kong.

11. Regarding the printing arrangement, the Chairman said that the Committee's Annual Report for 2012-2013 would be printed in-house by the Marine Department. Members agreed unanimously.

IV. Date of Next Meeting

12. The Chairman advised that the next meeting of the Committee would be held in March 2014. The Secretary would inform members of the details in due course.

13. There being no other business, the meeting adjourned at 3:20 p.m.

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(Mr. Timothy Scott Huxley)

Chairman

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(Mr. Jack MF Chan)

Secretary

26 March 2014