

PORT WELFARE COMMITTEE

Minutes of the Port Welfare Committee Meeting Held on 21 September 2012 at 9:30 a.m. in Conference Room B, 22nd Floor, Harbour Building, 38 Pier Road, Central, Hong Kong

Present

Mr. Timothy Scott Huxley	Chairman	Hong Kong Shipowners Association
Mr. Simon Buhelt Frank	Member	Hong Kong General Chamber of Commerce
Captain Biju Narayanan <i>(on behalf of Captain Umesh Lulla)</i>	Member	Hong Kong General Chamber of Commerce
Ms. Yip Yan-pik	Member	Hong Kong Seamen's Union
Ms. Serina Lee <i>(on behalf of Captain Tang Wai-tong)</i>	Member	Merchant Navy Officers' Guild-Hong Kong
Ms. Christine But <i>(on behalf of Ms. Melody Luk)</i>	Member	Labour Department (ex-officio)
Dr. Manny Lam <i>(on behalf of Dr. Edwin Tsui)</i>	Member	Department of Health (ex-officio)
Mr. Wong Sai-fat	Member	Marine Department (ex-officio)
Miss Shirley Leung	Secretary	Marine Department (ex-officio)

In attendance

Ms. Selena Bin	Marine Department
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The Chairman welcomed all to the meeting and introduced the following persons –

- (a) Captain Biju Narayanan who attended the meeting on behalf of Captain Umesh Lulla as representative of the Hong Kong General Chamber of Commerce;
- (b) Ms. Serina Lee who attended the meeting on behalf of Capt. Tang Wai Tong as representative of the Merchant Navy Officers' Guild - Hong Kong;
- (c) Dr. Manny Lam who attended the meeting on behalf of Dr. Edwin Tsui as representative of the Department of Health; and
- (d) Ms. Christine But who attended the meeting on behalf of Ms. Melody Luk as representative of the Labour Department.

AGENDA ITEMS

I. Confirmation of the Minutes of the Last Meeting Held on 22 March 2012

2. The draft minutes of the last meeting were circulated to members on 30 March 2012. A proposed amendment had been received from Ms. Yip who proposed to replace the sentences at paragraph 6 of the draft minutes “The Mission insisted to maintain a decent conference room. However, other facilities such as the swimming pool and the bowling lanes had to be given up.” by “The Hong Kong Seamen’s Union had expressed to the Mission that it insisted on maintaining a decent conference room while other facilities such as the swimming pool and the bowling lanes might be given up.” The minutes of the last meeting were confirmed with the incorporation of the above-mentioned proposed amendment.

II. Matters Arising from the Minutes of the Last Meeting Held on 22 March 2012

(a) Redevelopment of the Mariners’ Club

3. The Chairman said that he had attended the General Committee Meeting of The Sailors’ Home and Missions to Seamen (The Mission) in June 2012 and relayed the concerns of the Hong Kong Seamen’s Union and

the Merchant Navy Officers' Guild-Hong Kong to The Mission. Due to the change of the Chief Executive and other senior officials of the Government in the recent months, there was not much progress in the redevelopment of the Mariners' Club. There was another General Committee Meeting of the Mission held on 17 September 2012 but he could not attend due to other commitments. He would get the latest progress from the Chaplain, Rev. Miller, whom he would meet next week. Ms. Yip mentioned that she had attended the meeting on 17 September. The re-construction project would be further pursued with the Lands Department.

(b) Raising the Profile of the Committee

4. The Chairman informed the meeting that the Mariners' Club would organize a cocktail party in the evening of 12 October 2012. An Exhibition of Hong Kong Maritime would be featured from 13 to 14 October 2012 to promote awareness of the Mariners' Club among the shipping community. He would ensure that the members of the Port Welfare Committee (the Committee) would be invited. Mr. Frank said that he had also received an invitation to the cocktail party.

(c) Events to be Organized

5. The Chairman said that the construction work of the new Maritime Museum was progressing steadily and was expected to be completed by the end of January 2013. Once he was informed of the date of the official opening of the new Maritime Museum, he would reserve a date, probably in February 2013, for a function to be organized by the Committee. He did not incline to organize an extravagant fund raising event which would incur considerable expenses but yield small amount of donation. As the venue could accommodate about 200 guests, he had an idea to organize a cocktail party of 200 participants and hoped the event could raise the awareness of and re-establish the image of the Committee in the shipping community. He would also discuss with Mr. Anthony Hardy, the Chairman of the Hong Kong Maritime Museum, to see if it was feasible to provide a collection box at the venue for the guests to give donations to the Committee. Once he confirmed the date of the cocktail party of the Committee, he would seek members' views in the organization of the event. A working group meeting might be arranged in December 2012 if necessary.

III. Discussion Items

(a) Accounts for the Year Ended 31 March 2012 (Appendix B)

6. The meeting noted the following financial position of the Committee for the year ended 31 March 2012 as set out on page 2 of the financial statement which had been circulated to members before the meeting -

	HK\$
Income	332,803
Expenditure	330,000
Surplus	2,803
Surplus at the beginning of the year	191,812
Surplus at the end of the year	194,615

Members endorsed the Committee's account unanimously.

7. The Chairman informed the meeting that the Marine Department's Internal Auditor had served as the Honorary Auditor for the Committee since 2007. On behalf of the Committee, the Chairman expressed appreciation of the Internal Auditor's professional assistance given to the Committee.

(b) Potential Donors for 2012-13 (Appendices C & D)

8. The Chairman requested members to take a close look at the Recommended Donors' List (Appendix C) and the Potential Donors' List (Appendix D) consolidated by the Secretary, both of which had been circulated to members together with the agenda for the meeting earlier. The Recommended Donors' List at Appendix B included the individuals and companies which had made donations to the Committee in 2011-12. The Potential Donors' List (Appendix D) included other potential donors to whom the Committee would appeal for support this year. It was suggested that 59 companies highlighted in yellow in the Potential Donors' List should be considered for deletion as these companies' business was not related to the shipping industry and they had not responded to our appeal in the past ten years. The members agreed unanimously to delete the 59 companies from the list at Appendix D.

9. The Chairman also invited members to propose amendments or additional entries to the Donors' Lists. As the appeal letters for donations in 2012-2013 would be issued within November 2012, members' comments, if any, should reach the Secretary by mid-October.

(c) Draft Annual Report for 2011-2012 (Appendix E)

10. The Chairman said that a copy of the draft Annual Report for 2011-2012 had been sent to members before the meeting. The Annual Report would be sent to the potential donors to appeal for their donations which would mainly be used for supporting the two voluntary agencies, namely The Mission and the Danish Seamen's Church, Hong Kong.

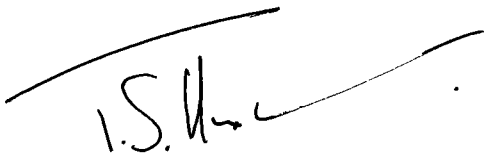
11. Regarding whether the amount of donation should be included in the list of donors in the Annual Report, the Chairman preferred not to include the amount of donations in the list. Mr. Frank considered that the inclusion of the amount of donations might give some pressure to the companies to contribute more. The Chairman said that it could also give an opposite effect that some companies might give a donation on the low side as some companies did. He would carefully draft the appeal letter with a view to soliciting more donations from the companies. The appeal letter would be issued in the name of the Chairman on behalf of the Committee.

12. Regarding the printing arrangement, the Chairman proposed to continue with the printing of the Committee's Annual Report for 2011-2012 in-house by the Marine Department in order to save the Committee's funds for other uses. Members agreed with the Chairman's proposal.

V. Date of Next Meeting

13. The Chairman advised that the next meeting of the Committee would be held in March 2013. The Secretary would inform members of the details in due course.

14. There being no other business, the meeting adjourned at 10:05 a.m.



(Mr. Timothy Scott Huxley)
Chairman



(Miss Shirley Leung)
Secretary

21 March 2013