

PORT WELFARE COMMITTEE

**Minutes of the Port Welfare Committee Meeting
held on 12 October 2009 at 3:00 p.m. in Conference Room A,
24th Floor, Harbour Building, 38 Pier Road, Central, Hong Kong**

Present

Mr. KOO Chee-kong, Kenneth	Chairman	Hong Kong Shipowners' Association
Captain Gur-Prasad Kohli	Member	Hong Kong General Chamber of Commerce
Mr TAM Shing-chieh <i>(on behalf of Captain YUEN Pong-kit)</i>	Member	Merchant Navy Officers' Guild – Hong Kong
Dr. Teresa CHOI	Member	Department of Health (ex-officio)
Ms Candice CHENG <i>(on behalf of Mr Ernest IP)</i>	Member	Labour Department (ex-officio)
Mr. CHICK King-fai	Member	Marine Department (ex-officio)
Miss Shirley LEUNG	Secretary	Marine Department (ex-officio)

In attendance

Ms Winnie YEUNG	Marine Department
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Absent with apologies

Mr Simon Frank Doughty	Member	Hong Kong General Chamber of Commerce
Mr. TSANG Man-ngai	Member	Hong Kong Seamen's Union

The Chairman welcomed all to the meeting and introduced the following members who attended the meeting for the first time –

- (a) Dr Teresa CHOI who replaced Dr Henry KONG as the representative of the Health Department;
- (b) Mr. TAM Shing-chieh who attended the meeting on behalf of Capt. YUEN Pong-kit as the representative of the Merchant Navy Officers' Guild-HK; and
- (c) Ms. Candice CHENG who attended the meeting on behalf of Mr. Ernest IP as the representative of the Labour Department.

AGENDA ITEMS

I. Confirmation of Minutes of the Last Meeting held on 27 April 2009

- 2. The minutes of the last meeting were confirmed without amendment.

II. Discussion Items

- (a) Accounts for the year ended 31 March 2009 (Appendix A)

3. The meeting noted the following financial position of the Committee for the year ending 31 March 2009 as set out on page 2 of the financial statement which had been circulated to members before the meeting -

	\$
Income	287,398
Expenditure	330,000
Surplus / (Deficit)	(42,602)
Surplus at the beginning of the year	272,497
Surplus at the end of the year	229,895

Members endorsed the Committee's account unanimously.

4. On behalf of the Committee, the Chairman expressed appreciation of the Marine Department's Internal Auditor's professional assistance given to the Committee.

(b) Potential donors for 2009 /2010 (Appendices B & C)

5. The Secretary had compiled a list of recommended donors (donors who had made donations to the Committee in 2008/09) and a list of potential donors for 2009/2010, both of which had been circulated to members together with the agenda for the meeting.

6. The Chairman invited members to comment on the lists. As the appeal letters for donations in the coming year would be issued in November 2009, the Chairman invited members to give their comments to the Secretary within two weeks from the date of the meeting. The Chairman further highlighted that the Mariners' Club was operating in deficit and that the total amount of donations received by the Committee in the past was not substantial. He told the Committee that he had two initiatives in mind, one of which was to form a core group of donors (comprising shipowners and big logistics operators) who were willing to donate substantial amount of donations. He would arrange a lunch gathering for the members of the Committee and the Chairman of the General Committee of the Sailors' Home and Missions to Seamen (Sailors' Home), Mr Anthony Nightingale, to meet the core group and appeal for their donations directly. Secondly, he planned to organize a fund-raising dinner with a view to promoting the welfare of visiting seamen. He remarked that the Committee would aim to raise \$500,000 donations this year.

7. Captain Kohli supported the Chairman's proposals and remarked that the donations from the ship managers in 2008/2009 were not in large amounts. He suggested to group the recommended and potential donors under the categories of shipowners, ship managers, logistics operators and maritime-related industries like brokers, bankers, lawyers etc. and then to arrange luncheon or dinner gatherings with each group or mixed groups to appeal for their donations. He further highlighted 23 potential donors in the Potential Donors List at Appendix C to be included in the invitation list for the luncheon or dinner gatherings.

8. The Chairman thanked Captain Kohli for his suggestion and agreed to organize the luncheon/dinner gatherings in October and November 2009. He further informed the Committee that he himself would take over the chairmanship of the Hong Kong Shipowners' Association in November 2009. He would promote the work of the Committee at the meetings of the Association and also with other contacts like the Hong Kong Logistics Association.

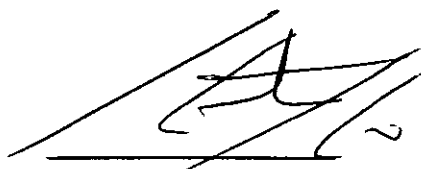
(c) Draft Annual Report for 2008/2009 (Appendix D)

9. The Chairman invited members to comment on the Committee's draft Annual Report for 2008/2009 which had been sent to members before the meeting. He further pointed out that a printed version of the draft Annual Report in colour was tabled at the meeting. Regarding the printing arrangement, the Secretary explained that the Administration Secretariat of the Marine Department had arranged for the printing of the Committee's Annual Report for 2007/2008 in-house in order to save the Committee's Funds for other uses. Members agreed with the Secretary's proposal to produce the Committee's Annual Report for 2008/2009 in the same way.

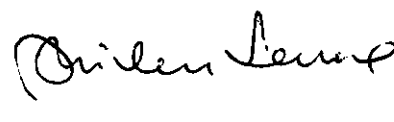
10. Having regard that the Committee's Annual Report would be distributed to the recommended/potential donors together with the appeal letters for donations, Mr Chick commented that the part under the Sailors' Home and the Danish Seamen's Church in Hong Kong should be beefed up to arouse the awareness of the donors towards the work of these two organizations which had benefited from their donations. Also, the meeting agreed that Rev Peter Ellis, Senior Chaplain of the Sailors' Home, should be invited to the luncheon/dinner gatherings to brief the attendees of the work of the Sailors' Home.

III Date of Next Meeting

11. The Chairman advised that the Committee's next regular meeting would be held in March 2010. The Secretary would inform members of the details in due course.



(Mr. Kenneth KOO)
Chairman



(Miss Shirley LEUNG)
Secretary

22 March 2010