

**Minutes of the Port Welfare Committee Meeting
held on 28 September 2007 at 2:30 p.m. in Conference Room A,
Marine Department Headquarters, 24th Floor,
Harbour Building, 38 Pier Road, Central, Hong Kong**

Present

Mr. Andrew CHEN Yee	Chairman	Hong Kong Shipowners' Association
Captain YUEN Pong-kit	Member	Merchant Navy Officers' Guild-Hong Kong
Mr. TSANG Man-ngai	Member	Hong Kong Seamen's Union
Captain C.A.J. Vanderperre	Member	Hong Kong General Chamber of Commerce
Mr. CHICK King-fai	Member	Marine Department (ex-officio)
Ms Flora LEE (<i>on behalf of Ms Bertha CHENG</i>)	Member	Labour Department (ex-officio)
Miss Shirley LEUNG	Secretary	Marine Department (ex-officio)

In attendance

Mr. Edmond WONG		Marine Department
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Absent with apologies

Mr. Rajaish Bajpae	Member	Hong Kong General Chamber of Commerce
Dr. Henry KONG	Member	Department of Health (ex-officio)

The Chairman welcomed all to the meeting and introduced the following persons -

Capt. YUEN Pong-kit who had replaced Capt. HO Kai-hung as representative of the Merchant Navy Officers' Guild- HK;

Ms Flora LEE who attended the meeting on behalf of Miss Bertha CHENG as representative of the Labour Department; and

Miss Shirley LEUNG who had replaced Mrs. Patricia LUK as Secretary of the Committee.

AGENDA ITEMS

I. Confirmation of Minutes of the Last Meeting held on 20 April 2007

2. The minutes of the last meeting were confirmed without amendment.

II. Discussion Items

(a) Accounts for the year ended 31 March 2007

3. The Secretary reported the following financial position of the Committee for the year ended 31 March 2007 as set out on page 2 of the financial statements -

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Income	117,271
Expenditure	114,050
Surplus	3,221
Surplus at the beginning of year	231,797
Surplus at the end of year	235,018

Members noted the above and endorsed the Committee's accounts unanimously.

4. On behalf of the Committee, the Chairman expressed gratitude to the Marine Department's Internal Auditor for providing auditing service and professional assistance to the Committee.

(b) Potential Donors for 2007/08

5. The Secretary had compiled a list of donors in 2006/07 and a list of potential donors for 2007/08, both of which had been circulated to members together with the agenda of the meeting. Members went through the lists at the meeting.

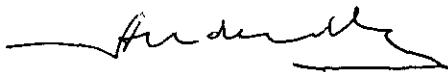
6. The Chairman said that if members knew of any other potential donors, they could inform the Secretary to update the list.

(c) Draft Annual Report for 2006/07

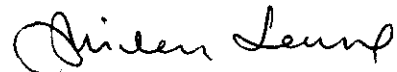
7. A copy of the draft Annual Report for 2006/07 had been sent to members before the meeting. Members had no comments and accepted the draft without amendment. The Secretary would arrange for printing of the report and its distribution together with the appeal letter for donation to potential donors in October 2007.

III. Date of Next Meeting

8. The Chairman advised that the next regular meeting would be held in April 2008. The Secretary would inform members of the details in due course.



(Mr. Andrew CHEN Yee)
Chairman



(Miss Shirley LEUNG)
Secretary

25 April 2008