PORT WELFARE COMMITTEE

All Communications to : c/o MARINE DEPARTMENT

THE SECRETARY 22/F Harbour Building

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My Ref. HQ/COM 426/1 (8) 9 September 2004

To: Port Welfare Committee (PWC) members

Dear Members,

Port Welfare Committee Meeting to be held on 22 September 2004

The next PWC meeting is scheduled to be held on 22 September 2004 (Wednesday) at 2:30 p.m. in Conference Room A, Marine Department Headquarters, 24/F, Harbour Building, 38 Pier Road, Central, Hong Kong. The agenda for the meeting is as follows—

- I. Confirmation of Minutes of the Last Meeting held on 15 April 2004
- II. Matters arising from Minutes of Last Meeting
 - -- Redevelopment of the Mariners' Club
- III. Discussion Items
 - (a) Accounts for the year ended 31 March 2004 (Ref.: Appendix A)
 - (b) Potential Donors for 2004/05 (Ref.: Appendices B & C)
 - (c) Draft Annual Report for 2003/2004 (Ref.: Appendix D)
- IV. Any Other Business
- V. Date of Next Meeting

Yours sincerely,

(Mrs. Patricia LUK) Secretary

Particularly

Port Welfare Committee