

PORT WELFARE COMMITTEE

All Communications to :
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c/o MARINE DEPARTMENT
22/F Harbour Building
38 Pier Road
Hong Kong

13 August 2003

To : Port Welfare Committee (PWC) members

Dear Members,

Port Welfare Committee Meeting to be held on 3 September 2003

The next PWC meeting is scheduled to be held on 3 September 2003 (Wednesday) at 2:30 p.m. in Conference Room A, Marine Department Headquarters, 24/F, Harbour Building, 38 Pier Road, Central, Hong Kong. The agenda for the meeting is as follows:-

- I. **Election of Committee Chairman**
- II. **Confirmation of Minutes of the Last Meeting held on 6 May 2003**
- III. **Matters arising from Minutes of Last Meeting**
 - Redevelopment of the Mariners' Club
- IV. **Discussion Items**
 - (a) Accounts for the year ended 31 March 2003 (Ref.: Annex to draft Annual Report at Appendix A)
 - (b) Potential Donors for 2003/04 (Ref.: Appendices B & C)
 - (c) Draft Annual Report for 2002/2003 (Ref.: Appendix A)
- V. **Any Other Business**
- VI. **Date of Next Meeting**

Yours sincerely,



(CHOW Yan-yan)
Secretary
Port Welfare Committee