LOCAL VESSELS ADVISORY COMMITTEE

Implementation of the amended
"Examination Rules for Local Certificates of Competency" and
"Examination Rules for Pleasure Vessel Operator Certificate of Competency"
for the Accreditation of Local Certificates of Competency
under the Hong Kong Qualifications Framework

Purpose

This paper advises members that starting from **16 November 2020**, the amended "Examination Rules for Local Certificates of Competency" and the "Examination Rules for Pleasure Vessel Operator Certificate of Competency" ("the Rules") will be implemented for the accreditation of eight local certificates of competency corresponding to the respective qualification framework levels (QF Level) under the Hong Kong Qualifications Framework.

Background

2. To enhance public recognition of the professional standard of holders of local certificates of competency and attract new blood to join the domestic maritime industry, the Marine Department (MD) applied to the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) for the accreditation of the eight local certificates of competency corresponding to the respective QF Level under the Hong Kong Qualifications Framework in 2019 (Annex 1). To prepare for this application, MD has established a Steering Committee (SC), comprising government officials, qualifications framework professional and local shipping trade's representatives, to provide advice and steer for the application, and to supervise the preparation and progress of relevant work. MD was successfully accredited by the HKCAACQ in October 2019 and appointed by the Secretary for Education in January 2020 as the Assessment Agency for Professional Qualifications for the eight local certificates of competency.

Amendments to the Rules

3. After collecting and analysing the views of those who have attended the

draft multiple-choice question trial examinations, MD, as supervised by the SC, completed the review of the Rules. The following amendments will be made in order to meet the requirements of the corresponding QF Level when applying to the HKCAAVQ -

- (a) appropriate amendments or deletion of memory type multiple-choice questions in the question database. Adjustments will also be made to the examination methods, examination time and passing scores of all local certificates of competency (**Annex 2** and **Annex 3**);
- (b) multiple-choice examination for Coxswain Grade 2 Certificate examination will be replaced by assessment of a candidate's competence of collision prevention regulations; buoyage; emergency handling; local knowledge; pilotage; port regulations; ship stability; seamanship and ship-handling; towing restrictions in Hong Kong harbour; cargo operation and stowage affecting ship stability; and handling of dangerous cargo (Annex 4) through oral examination; and
- (c) examination time (110 minutes) and the assessment criteria for the practical chart work examination for the Coxswains Grade 2 Certificate examination and Pleasure Vessel Operator Grade 1 Certificate examination will be standardised (Annex 5 and Annex 6).
- 4. In addition, the section of unauthorized recording during examinations will also be amended to provide clear enforcement instruction with respect to misbehaviour found in examinations (**Annex 7** and **Annex 8**).

Implementation

- 5. The above amendments to the Rules will take effect on **16 November 2020**.
- 6. Starting from **16 November 2020** onwards, apart from the certificate of competency, candidates who successfully pass the required examination will also be issued with a document to indicate the QF Level corresponding to the certificate of competency obtained.

Others

7. All examination questions (including oral, multiple choice and chart work)

have been reviewed by consultants to ensure that their standards meet the corresponding QF Level. Applicants for examinations can practise mock examination with new sample multiple choice questions starting from 23 October 2020. The sample questions can be obtained in MD's website.

8. Members are invited to note the content of this paper.

Shipping Division Marine Department October 2020

The QF Level of the 8 Local Certificates of Competency

Accredited by the HKCAACQ on 15 October 2019

Local Certificates of Competency	QF Level
Coxswain Grade 1 Certificate (COX1)	3
Coxswain Grade 2 Certificate (COX2)	3
Coxswain Grade 3 Certificate (COX3)	2
Engine Operator Grade 1 Certificate (EO1)	3
Engine Operator Grade 2 Certificate (EO2)	3
Engine Operator Grade 3 Certificate (EO3)	2
Pleasure Vessel Operator Grade 1 Certificate (PVO1)	3
Pleasure Vessel Operator Grade 2 Certificate (PVO2)	2

Revised Assessment Methods

	QF Level	Assessment Methods		
Certificates of Competences		Multiple- choice Questions	Oral	Written and Chart Work
Coxswain Grade 1 Certificate (COX1)	3			
Coxswain Grade 2 Certificate (COX2)	3	Cancelled	Retained	Retained
Coxswain Grade 3 Certificate (COX3)	2	Retained		
Engine Operator Grade 1 Certificate (EO1)	3			
Engine Operator Grade 2 Certificate (EO2)	3	Retained		
Engine Operator Grade 3 Certificate (EO3)	2	Retained		
Pleasure Vessel Operator Grade 1 Certificate (PVO1)	3		Retained	Retained
Pleasure Vessel Operator Grade 2 Certificate (PVO2)				
Part A: Navigation, Seamanship and Safety (PVO2A)	2	Retained		
Part B: Engineering Knowledge (PVO2B)				

Revised Assessment Formats

	revailing exam				
1. Coxswain Grade 1 Certificate (COX1)	Number of Questions	Exam time (Minutes)	Passing score (%)	Remarks	
	NA	NA	NA	Unchanged: Holders of Coxswain Grade 2 Certificate have 1 year of relevant experience as Coxswain or Assistant Coxswain on local vessels and completed Personal Survival Techniques (Local craft), Elementary First Aid and Proficiency in Medical First Aid (combined) and Fire Fighting (Local Craft) are eligible to apply COX1 without an examination.	
2. Coxswain Grade 2 Certificate (COX2)	Number of Questions	Exam time (Minutes)	Passing score (%)	Remarks	
Multiple Choice (Cancelled)	30 (Cancelled)	40 (Cancelled)	70 (Cancelled)	(i) Compared with Coxswain Grade 3 Certificate examination, the nature of multiple-choice examination	
Chart work	5	60 <u>(110)</u>	70	questions for COX2 is mainly for testing a candidate's knowledge and responses to towing operation in harbour, the effect of cargo handling	
Oral	25	45 (<u>60)</u>	70	and influence on ship stability and the handling of dangerous goods. Since the candidate's abilities and response to deal with such questions can be assessed more effectively in the oral examination by using different scenarios, multiple-choice examination is therefore not require (ii) All the elements in the syllabuse	

					for COX2 multiple-choice written examination, other than Chart Work, are moved to the oral examination. (iii) The time allowed for the chart work examination and oral examination will be aligned with the Pleasure Vessel Operator Grade 1 Certificate examination.
3.	Coxswain Grade 3 Certificate (COX3)	Number of Questions	Exam time (Minutes)	Passing score (%)	Remarks
Mu	ultiple Choice	40 (<u>30)</u>	50	70 (60)	(i) Memory type questions which are not meeting QF Level 2 requirements are deleted or amended. As such, the passing score is adjusted from 70% to 60% to strike the balance of the changes. (ii) Since all candidates are required to complete a compulsory preparatory course which has covered the examination syllabus and have to gain prescribed on-board service experience, and given the fact that the examination questions have been adjusted to QF level 2 standard, the number of examination questions is therefore adjusted from 40 to 30.
4.	Engine Operator Grade 1 Certificate (EO1)	Number of Questions	Exam time allowed (Minutes)	Passing score (%)	Remarks
		NA	NA	NA	Unchanged: Holders of Engine Operation Grade 2 Certificate have 1 year of relevant service on local vessels and completed Personal Survival Techniques (Local craft), Elementary First Aid and Proficiency in Medical First Aid (combined) and Fire Fighting (Local Craft) are eligible to apply EO1 without an examination.

5. Engine Operator Grade 2 Certificate (EO2)	Number of Questions	Exam time allowed (Minutes)	Passing score (%)	Remarks
Multiple Choice	50 (40)	90	70 (<u>60)</u>	 (i) Memory type questions which are not meeting QF Level 3 requirements are deleted or amended. As such, the passing score is adjusted from 70% to 60% to strike the balance of the changes. (ii) Since candidates must have about two-years service on board vessel, they have gained sufficient operation experience. Also, the examination questions have been adjusted to QF level 3 standard. Hence, the number of examination questions is e adjusted from 50 to 40.
6. Engine Operator Grade 3 Certificate (EO3)	Number of Questions	Exam time (Minutes)	Passing score (%)	Remarks
Multiple Choice	50 (<u>40)</u>	60	70 (<u>60)</u>	 (i) Memory type questions which are not meeting QF Level 2 requirements are deleted or amended. As such, the passing score is adjusted from 70% to 60% to strike the balance of the changes. (ii) Taking into account the fact that candidates have gained experience on board the vessels, and that the examination questions have been adjusted to QF level 2 standard, the number of examination questions is therefore adjusted from 50 to 40.

7. Pleasure Vessel Operator Grade 1 Certificate (PVO1)	Number of Questions	Exam time allowed (Minutes)	Passing score (%)	Remarks
Chart work	5	110	70	(i) At present, the context of the chart work examination meets the requirements of QF level 3. As such, there is no need to adjust the number of questions and the passing score.
Oral	25	45 (<u>60)</u>	70	(ii) Candidates in the oral examination have on average less than 2 minutes to respond to each question which is considered slightly insufficient. The oral examination time is therefore extended to 60 minutes.
8. Pleasure Vessel Operator Grade 2 Certificate (PVO2)	Number of Questions	Exam time allowed (Minutes)	Passing score (%)	Remarks
Part A Multiple Choice: Navigation, Seamanship and Safety (PVO2A)	40	45	70 <u>(60)</u>	Memory type questions which are not meeting QF Level 2 requirements are deleted or amended. As such, the passing score is adjusted from 70% to 60% to strike the balance of the changes. The number of questions and the examination time remain
Part B Multiple Choice: Engineering Knowledge (PVO2B)	40	45	70 (<u>60)</u>	unchanged.

<u>Amendments to "Examination Rules for Local Certificates of Competency"</u> (Written and Oral examinations of Coxswain Grade 2 Certificate)

Paragraph	Original Text	Amendments (New requirements in Bold letters)	Reason(s) for Amendments
7.2	Part A (Written Examination and Chartwork) Local Knowledge, Pilotage, and Port Regulations (1) Limits of sheltered waters and the precautions to be observed when proceeding beyond sheltered limits. (2) Main Fairways and Traffic Separation Schemes in Hong Kong waters and the Rules governing their use and the proper conduct of ALL vessels using them and navigating in their vicinity. (3) Speed and other restrictions applicable in typhoon shelters and in Victoria Harbour. (4) Prohibited anchorages, restricted anchorages and restricted areas. (5) Rules governing the use of Public Piers and Typhoon Shelters. (6) The Ma-Wan Channel traffic light, its purpose, and the action to be taken in response to the different signals displayed. (7) Penalties for the dumping of refuse into or pollution of the waters of Hong Kong.	 Paragraphs from 7.2 (1) to 7.2 (33) of Part A (Written Examination and Chart work) are to be deleted. Paragraphs from 7.2 (1) to 7.2 (13) of Part A will be listed in Paragraph 7.5 serving as the syllabus of Local Knowledge Examination. 	 Referring to Annex 3, all the syllabus for COX 2 written examination other than Chart work are moved to the oral examination in order to comply with QF requirements. Although the multiple-choice examination for COX2 is cancelled, the syllabus for Local Knowledge, pilotage and Port regulations shall remain in the Local Knowledge Examination under Paragraph 3.2.2(2) and 3.3.4 (3) of the Examination Rules for Local Certificates of Competency.

(8) Towing restrictions in Hong Kong harbour. (9) The rules governing lying alongside vessels berthed in the harbour or lying at harbour mooring buoys. The Rules applicable to the use of harbour mooring buoys. (10) Important local and international signals, including storm signals, in common use in Hong Kong. (11) The requirement to report accidents and the method of making reports. (12) Sources of navigational warnings and other notices affecting navigation in Hong Kong waters. (13) Knowledge on the use of VHF radio channels. Ship Stability (14) Basic understanding of the terms stable, unstable, and neutral equilibrium. Stiff and tender, indications in practice of an unstable condition. (15) Effects of a free surface of liquid on stability. The causes of Free Surface Effect. The importance of freeing ports and scuppers in avoiding Free Surface Effect. The dangers of unsecured loads. (16) The effects, without calculation, of adding, removing and shifting weights on board a vessel on the stability of the vessel. (17) The effects on stability, without calculation, of lifting weights with a vessel's own lifting gear.

(18) Load line marks and the dangers of overloading.

- (19) The effects of a loss of buoyancy and the need to maintain watertight integrity, the use of closing appliances.
- (20) The dangers of an excessive trim.

Seamanship and Ship handling

- (21) General principles of ship handling.
- (22) Methods of ascertaining risk of collision and the proper use of Radar.
- (23) Actions to be taken in the event of encountering heavy weather or if disabled.
- (24) Rescuing a man overboard.
- (25) Preparation of anchors for use, selection of an anchorage, anchoring procedures, tending a vessel at anchor and the causes and effects of dragging an anchor and the actions to be taken.
- (26) Towing and being towed, preparations for and safe practices.
- (27) Dangers of navigating close to large vessels whether underway or moored.
- (28) Procedures for summoning assistance in Hong Kong and the agencies and organization responsible for providing rescue services in Hong Kong, emergency communications.
- (29) Preparations and procedures on the approach of a tropical storm.
- (30) The maintenance and use of life saving, and

	firefighting appliances provided on local craft.		
	(31) Precautions to be observed in the loading and handling of dangerous goods.		
	(32) Assisting other vessels in distress.		
	(33) The Code of Safe Working Practices relating to the use of ropes, wires and lifting appliances, mooring operations, and the entry into enclosed spaces.		
7.2	Part B Collision Regulations, Buoyage and Emergencies (Oral Examination)	Part B (Oral Examination) Collision Regulations, Buoyage, Emergency, Local Knowledge, Pilotage, Port Regulations, Ship Stability, Seamanship and Ship Handling.	Referring to Annex 3, all the elements for COX 2 written examination other than Chart work are moved to the oral examination in order to comply with the QF requirements.
	(To Add)	Local Knowledge, Pilotage, Port Regulations (7) Limits of sheltered waters and the precautions to be observed when proceeding beyond sheltered limits. (8) Main Fairways and Traffic Separation Schemes in Hong Kong waters and the Rules governing their use and the proper conduct of ALL vessels using them and navigating in their vicinity. (9) Speed and other restrictions applicable in typhoon shelters and in Victoria Harbour. (10) Prohibited anchorages, restricted anchorages and restricted areas.	

- (11) Rules governing the use of Public Piers and Typhoon Shelters.
- (12) The Ma-Wan Channel traffic light, its purpose, and the action to be taken in response to the different signals displayed.
- (13) Penalties for the dumping of refuse into or pollution of the waters of Hong Kong.
- (14) Towing restrictions in Hong Kong harbour.
- (15) The rules governing lying alongside vessels berthed in the harbour or lying at harbour mooring buoys. The Rules applicable to the use of harbour mooring buoys.
- (16) Important local and international signals, including storm signals, in common use in Hong Kong.
- (17) The requirement to report accidents and the method of making reports.
- (18) Sources of navigational warnings and other notices affecting navigation in Hong Kong waters.
- (19) Knowledge on the use of VHF radio channels.

Ship Stability

- (20) Basic understanding of the terms stable, unstable, and neutral equilibrium. Stiff and tender, indications in practice of an unstable condition.
- (21) Effects of a free surface of liquid on stability. The causes of Free Surface Effect. The

importance of freeing ports and scuppers in avoiding Free Surface Effect. The dangers of unsecured loads.

- (22) The effects, without calculation, of adding, removing and shifting weights on board a vessel on the stability of the vessel.
- (23) The effects on stability, without calculation, of lifting weights with a vessel's own lifting gear.
- (24) Loadline marks and the dangers of overloading.
- (25) The effects of a loss of buoyancy and the need to maintain watertight integrity, the use of closing appliances.
- (26) The dangers of an excessive trim.

Seamanship and Shiphandling

- (27) General principles of ship handling.
- (28) Methods of ascertaining risk of collision and the proper use of Radar.
- (29) Actions to be taken in the event of encountering heavy weather or if disabled.
- (30) Rescuing a man overboard.
- (31) Preparation of anchors for use, selection of an anchorage, anchoring procedures, tending a vessel at anchor and the causes and effects of dragging an anchor and the actions to be taken.
- (32) Towing and being towed, preparations for

		and safe practices.	
		(33) Dangers of navigating close to large vessels whether underway or moored.	
		(34) Procedures for summoning assistance in Hong Kong and the agencies and organisation responsible for providing rescue services in Hong Kong, emergency communications.	
		(35) Preparations and procedures on the approach of a tropical storm.	
		(36) The maintenance and use of life saving, and fire fighting appliances provided on local craft.	
		(37) Precautions to be observed in the loading and handling of dangerous goods.	
		(38) Assisting other vessels in distress.	
		(39) The Code of Safe Working Practices relating to the use of ropes, wires and lifting appliances, mooring operations, and the entry into enclosed spaces.	
7.5	To add	Local Knowledge Examination under Paragraph 3.2.2(2) and 3.3.4 (3)	
		(A valid Hong Kong seagoing or river trade Class 2 or Class 1 certificate of competency (Deck Officer) issued under the provisions of the Merchant Shipping (Seafarers) (Certification of Officers) Regulation (Cap. 478 sub. leg. J), or a recognized equivalent certificate of competency for deck officer issued by a foreign administration, and passes a local knowledge examination.)	

- 7.5 Local Knowledge Examination
- (1) Limits of sheltered waters and the precautions to be observed when proceeding beyond sheltered limits.
- (2) Main Fairways and Traffic Separation Schemes in Hong Kong waters and the Rules governing their use and the proper conduct of ALL vessels using them and navigating in their vicinity.
- (3) Speed and other restrictions applicable in typhoon shelters and in Victoria Harbour.
- (4) Prohibited anchorages, restricted anchorages and restricted areas.
- (5) Rules governing the use of Public Piers and Typhoon Shelters.
- (6) The Ma-Wan Channel traffic light, its purpose, and the action to be taken in response to the different signals displayed.
- (7) Penalties for the dumping of refuse into or pollution of the waters of Hong Kong.
- (8) Towing restrictions in Hong Kong harbour.
- (9) The rules governing lying alongside vessels berthed in the harbour or lying at harbour mooring buoys. The Rules applicable to the use of harbour mooring buoys.
- (10) Important local and international signals, including storm signals, in common use in Hong Kong.

(11) The requirement to report accidents and the method of making reports.
(12) Sources of navigational warnings and other notices affecting navigation in Hong Kong waters.
(13) Knowledge on the use of VHF radio channels.

Annex 5

Amendments to "Examination Rules for Local Certificates of Competency" (Chart Work and Oral Examination of Coxswain Grade 2 Certificate)

Paragraph	Original Text	Amendments (new requirements in Bold letters)	Reason(s) for Amendments
7.2	Part A (Written Examination and Chartwork)	Part A (Chart work and Pilotage)	To comply with QF requirements.
7.2(34)	Knowledge of important chart symbols.	7.2 (1) Knowledge of important chart symbols and chart correction .	To align with the syllabus of Pleasure Vessel Operator Grade 1 CoC examination.
7.2(35)	Use of parallel rules, drawing compasses and dividers.	7.2(2) To express a position on a chart in terms of latitude and longitude or bearing and distance from a charted	To align with the syllabus of Pleasure Vessel Operator Grade 1 CoC examination.
7.2(36)	Ability to take and lay off bearings, courses, and transits and apply compass error.	object. Given the latitude and longitude, or bearing and distance from a charted object, to plot the position on a chart.	CAUTIMILETOTI.
7.2(37)	Ability to plot a position on a chart using bearing and distance or latitude and longitude co-ordinates.		
7.2(38)	Measurement of distance on a chart and the determination of estimated time of arrival (ETA).	7.2(3) To find the compass course and distance between 2 positions, and, given the vessel's speed, to calculate the estimated time of arrival (ETA).	To align with the syllabus of Pleasure Vessel Operator Grade 1 CoC examination.
7.2(39)	The ability to lay off safe courses avoiding navigational dangers.	7.2(4) The ability to lay off safe courses avoiding navigational dangers.	To change the paragraph number.

7.2(40)	An appreciation, without calculation, of the application of compensation for leeway and tidal stream effects.	7.2(5) To find the compass course to steer to make allowance for leeway and/or current so as to achieve a specified course made good.	To align with the syllabus of Pleasure Vessel Operator Grade 1 CoC examination.
7.2(41)	An outline knowledge of the tidal streams in Hong Kong waters and of the sources of information on tides and tidal streams.	7.2(6) Use of tide tables and tidal information on charts for Hong Kong waters.	To align with the syllabus of Pleasure Vessel Operator Grade 1 CoC examination.
7.2(42)	The calculation of times of High and Low water for selected locations in Hong Kong and the application of predicted height to charted soundings.		
	(To add)	7.2(7) Given a table of deviations to convert true courses to compass courses and vice versa.	To align with the syllabus of Pleasure Vessel Operator Grade 1 CoC examination.
	(To add)	7.2(8) Given compass courses steered and distances run, to work up the dead reckoning (DR) position without wind and current affecting by plotting on the chart.	To align with the syllabus of Pleasure Vessel Operator Grade 1 CoC examination.
	(To add)	7.2(9) Given compass course steered, the speed of the vessel and the direction and rate of the current, to find the course and speed made good over the ground (ground track angle).	To align with the syllabus of Pleasure Vessel Operator Grade 1 CoC examination.

	(To add)	7.2(10) Given compass course steered, distances run or speed of ship and time intervals, direction and rate of current and leeway allowance, to find the estimated position (EP) by plotting on a chart.	To align with the syllabus of Pleasure Vessel Operator Grade 1 CoC examination.
	(To add)	7.2(11) To fix the vessel 's position on a chart by simultaneous cross bearings, transferred position lines, bearings and ranges.	To align with the syllabus of Pleasure Vessel Operator Grade 1 CoC examination.
	(To add)	7.2(12) To find the vessel's approximate position from a line of soundings.	To align with the syllabus of Pleasure Vessel Operator Grade 1 CoC examination.
7.2(44)	(To add)	7.2(13) Use of clearing lines and transits.	To align with the syllabus of Pleasure Vessel Operator Grade 1 CoC examination.

Annex 6

Amendments to "Examination Rules for Pleasure Vessel Certificate of Competency" (Chart Work and Oral Examination of Pleasure Vessel Operator Grade 1 Certificate)

Paragraph	Original Text	Amendments (New requirements in Bold letters)	Reason(s) for Amendments
7.1(4)(a)	Knowledge of symbols used on Admiralty charts	Knowledge of symbols used on Hong Kong charts and chart correction.	Admiralty charts are no longer used in local CoC examinations.
7.1(5)	Use of Hong Kong tide table, tidal stream atlas and tidal information from charts	Use of Hong Kong tide table, tidal stream atlas (to be deleted) and tidal information from charts.	Tidal stream atlas is no longer published in Hong Kong.
7.2.1.(9)	To fix the vessel's position on a chart by simultaneous cross bearings, bearings and ranges.	To fix the vessel's position on a chart by simultaneous cross bearings, transferred position lines (to be added), bearings and ranges.	Essential chart work knowledge and that the Marine Department has used transferred position lines in Pleasure Vessel CoC examinations for many years.
7.2.1(14)	Charts and passage planning.	To be deleted.	The knowledge of chart correction is included in 7.1(4)(a). Passage planning is not practical to PV operators.

Amendments to "Examination Rules for Local Certificates of Competency" (Penalty for Misbehaviour during Examination)

Paragraph	Original Text	Amendments (new requirements in Bold letters)	Reason(s) for Amendments
5.3	Penalty for Misbehaviour during Examination		
	 (1) During the course of an examination, any candidate who is discovered – (a) referring to an unauthorized book or paper; (b) copying from another person; (c) giving assistance or information to another person; (d) accepting assistance or information from another person; (e) communicating in any way with any person other than the examiner or his deputy; (f) making a copy of any part of the question paper to take out of the examination room; (g) damaging or defacing any examination documents or equipment provided; or haking any unauthorized audio recording or video recording or any other form of recording, will be regarded as having failed the examination and will not be allowed to present himself for re-examination for a period of 12 months. (2) A candidate who contravenes any misbehaviour specified in paragraph 5.3 (1) on more than one occasion will not be allowed to present himself for re-examination until 24 months have elapsed from the date of the last contravention. 	(h) Carrying any unauthorized items including any instrument / equipment / tool that has the function of recording audio and/or video, or any other form of recording function, irrespective of whether the aforementioned devices are in operation or not.	For clearer instruction in enforcement.

Amendments to "Examination Rules for Pleasure Vessel Certificate of Competency" (Penalty for Misbehaviour during Examination)

Paragraph	Original Text	Amendments (new requirements in Bold letters)	Reason(s) for Amendments
5.5	Penalty for Misbehaviour during Examination		
	 (1) During the course of an examination, any candidate who is discovered – (a) referring to an unauthorized book or paper; (b) copying from another person; (c) giving assistance or information to another person; (d) accepting assistance or information from another person; (e) communicating in any way with any person other than the examiner or his deputy; (f) making a copy of any part of the question paper to take out of the examination room; (g) damaging or defacing any examination documents or equipment provided; or making any unauthorized audio recording or video recording or any other form of recording, will be regarded as having failed the examination and will not be allowed to present himself for re-examination for a period of 12 months. (2) A candidate who contravenes any misbehaviour specified in paragraph 5.5.1 on more than one occasion will not be allowed to present himself for re-examination until 24 months have elapsed from the date of the last contravention. 	(h) Carrying any unauthorized items including any instrument / equipment / tool that has the function of recording audio and/or video, or any other form of recording function, irrespective of whether the aforementioned devices are in operation or not.	For clearer instruction in enforcement.